2024 Research Excellence Awards and Prizes Nomination Form

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Background and Information

Every year, we honour and celebrate the remarkable accomplishments within our research community through two levels of research awards and prizes: the Vice-Chancellor's Research Awards and Prizes and RMIT Research Awards and Prizes.

The RMIT Research Awards and Prizes acknowledge the research excellence, engagement and impact achieved by research staff and Higher Degree by Research (HDR) candidates, while the Research Service Awards (RSAs) are presented to professional staff who deliver services that support and enable research.

In 2024, nominations for both award programs will run concurrently, from **Monday 5 August** to **Thursday 5 September**.

Before you begin:

Please ensure that you have read the Research Awards Guidelines and additional supporting documents on the RMIT University Research Awards page.

Save as you go:

We suggest you click **SAVE** as you progress through your application.

Further information and contact details:

- If you require support in filling out this form due to accessibility or health issues, reach out to our team for assistance via email. - reward.recognition.research@rmit.edu.au
- If you have any questions about the Research Awards and Prizes please contact our team via email - reward.recognition.research@rmit.edu.au

Nomination Process

A complete nomination consists of the following:

1. **Completion of this nomination form.**
2. **Two Statements of Support –** Statement of Support template.
3. **Curriculum vitae –** Each nominee must submit an abbreviated CV (1.5 x A4 pages maximum). Team Awards require at least the team leader's CV, and can also include team members' abbreviated CVs.
4. **Google Scholar / Google Scholar Profile Link** - Provide a link to the Google Scholar Profile, and / or the relevant research of the nominee(s).
5. **Endorsement –** Email endorsement from the respective Dean / Head of School or their delegate must be uploaded into the online form before submission. Please note that a Dean / Head of School or their delegate can also be the nominator.

Declaration

The Award Guidelines.

I declare that I have read and understand the Guidelines, and information above, and can confirm I am eligible to nominate for this Award: *
○ Yes

Page 1: Nominee Details

* indicates a required field

Nominee / Team Leader Details

Applicant *
Title   First Name   Last Name

Nominee RMIT employee / student number *

Include 'e' or 's' with the number.

Which most accurately describes the nominee? *
☐ Man or male
☐ Woman or female
☐ Non-binary
☐ Prefer not to respond
☐ I use a different term (please specify)
☐ Other:

Please specify in the text field above.

Does the nominee identify as an Aboriginal and / or Torres Strait Islander? *
○ Yes - Aboriginal
○ Yes - Torres Strait Islander
○ Yes - both
○ Prefer not to say / unknown
○ No

Job Title *

College / School

Nominee RMIT Email *

Must be an email address.

Nominee Google Scholar / Google Scholar Profile Link *

Must be a URL.

Has this nominee been the recipient of an RMIT Research Award or Prize in previous rounds? *
○ Yes
○ No

Please specify the award category and year it was awarded. *

Please note that nominees are not eligible to receive the same award twice within a 5 year period.

Research Excellence Award Categories

Nominations falling within a specific awards category will be evaluated for both the Vice-Chancellor's Research Awards and RMIT Research Awards within that category. For example, should a nomination be submitted for a research team under the Vice-Chancellor's Research Excellence Award (Team) category, that same team will automatically qualify for evaluation for the RMIT Award for Research Excellence (Team).

Please select the Award being applied for from the list below.

Research Excellence Award Categories *
○ Award for Research Excellence (Open)
○ Award for Research Excellence (Team)
○ Award for Research Excellence (Mid-Career Researcher)
○ Award for Research Excellence (Early Career Researcher)

Vice-Chancellor's Leadership Awards

The Vice-Chancellor's Leadership Awards recognise and reward inspirational leadership at RMIT, who have been inspirational to their community and truly embody the RMIT values. These awards acknowledge that leadership can come in many forms – it's not just those at senior or management level.

There are six Vice-Chancellor's Leadership Awards which reflect our values: Inclusion, Imagination, Integrity, Courage, Passion and Impact.

Both individuals and teams are eligible to receive a Vice-Chancellor's Leadership Award.

Refer to the Pocket nomination guide for more information and selection criteria for Vice-Chancellor's Leadership Awards.

By selecting 'Yes' below, you consent to your application being shared with the Recognition & Reward team, who may contact the nominee / nominator. This submission will also count as a full application for the Vice-Chancellor's Awards.

Would you also like to nominate the nominee for a Vice-Chancellor's Leadership Award? *
○ Yes
○ No

Values

Which of the six RMIT core values do you think your nominee most represents? *
- ○ Inclusion
- ○ Imagination
- ○ Integrity
- ○ Courage
- ○ Passion
- ○ Impact

Interdisciplinary collaboration

Does this application include RMIT researchers from more than one college or discipline? *
- ○ Yes
- ○ No

Team Details

Please give us more details about your team.

Number of Team Members *

Must be a whole number (no decimal place).

Team Name *

Has this team been the recipient of an RMIT Research award or prize in previous rounds? *
- ○ Yes
- ○ No

Award Details

If yes, please specify the award category and year it was awarded. *

Please note that nominees are not eligible to receive the same award twice within a 5 year period.

Achievement Relative to Opportunity

You can access the Achievement Relative to Opportunity guidelines here (ARtO).

Summarise any career interruptions the nominee experienced and impacted on research outputs or career trajectory.

Word count:
Must be no more than 250 words.

If you're applying as a team you can reflect on interruptions experienced by one or more members.

Individual Nominee FTE

If nominee(s) have held less than a full time research load, calculate the time fraction per week (or FTE) using the following measurements:

- 1 day = 0.2 FTE
- 2 days = 0.4 FTE
- 3 days = 0.6 FTE
- 4 days = 0.8 FTE
- 5 days = 1 FTE

Take the nominee(s) FTE and multiply by the number of months worked at that FTE. This example illustrates a year worked at various FTEs:

- 0.8 FTE for 4 months = 0.8 x 4 = 3.2 months
- 0.6 FTE for 6 months = 0.6 x 6 = 3.6 months
- 1 FTE for 2 months = 1 x 2 = 2 months

TOTAL = 3.2 + 3.6 + 2 = 8.8 months. 8.8 months divided by the year (12) **= .73 FTE**

Nominee's Research FTE for the years to which the research relates *

Select the closest fit.

Curriculum Vitae

Individual nominees must provide an abbreviated current CV (1.5 x A4 pages maximum).

At a minimum, teams must provide an abbreviated team leader CV. If more than one CV is provided, please create a single PDF including all.

Abbreviated CV *
Attach a file:

A maximum of 1 file may be attached.

Page 2: Award for Research Excellence - Nomination Questions

* indicates a required field

Award for Research Excellence (Open)

Please refer to the 'Awards for Excellence Research' section within the Awards Guidelines for specific information about this award type.

The nomination will be judged against the following criteria.

Criterion 1: Research Excellence. *

Word count:
Must be no more than 500 words.
Consider the following when preparing your response. • Significance of the research in contributing to new knowledge and / or innovations in the discipline. • Evidence of sustained and excellent research performance, relative to opportunity, particularly in the past five years. Performance should be considered against quality indicators and norms for research performance within a given discipline, in addition to more general measures of competitive research grant or commercial research income, publications and HDR candidate supervisions / completions, or supporting documentation for creative works such as inclusion in selective exhibition, positive critical review, commissioning by significant bodies, etc.

Criterion 2: Contribution to RMIT core values. *

Word count:
Must be no more than 150 words.
Consider the following when preparing your response. Demonstrated leadership behaviour consistent with the RMIT core values, the Indigenous Strategic Commitments reflected in our RMIT Strategy Knowledge with Action, or the Inclusion, Diversity, Equity and Access Framework (IDEA) Framework.

Award for Research Excellence (Team)

Please refer to the 'Awards for Excellence Research' section within the Awards Guidelines for specific information about this award type.

The nomination will be judged against the following criteria.

Criterion1: Research Excellence. *

Word count:
Must be no more than 500 words.
Consider the following when preparing your response. • Significance of the team's research in contributing to new knowledge and / or innovations in the discipline. • Evidence of the team's sustained and excellent research performance, relative to opportunity, particularly in the past five years. Performance includes not only general metrics like competitive research grants and awards, commercial research income, publications, HDR supervision / completions but also quality indicators and established benchmarks specific to the discipline. Supporting evidence for creative works such as inclusion in selective exhibitions, positive critical review, commissioning by significant bodies, will be considered.

Criterion 2: Contribution to RMIT core values. *

Word count:
Must be no more than 150 words.

Consider the following when preparing your response. Demonstrated leadership behaviour consistent with the RMIT core values, the Indigenous Strategic Commitments reflected in our RMIT Strategy Knowledge with Action, or the Inclusion, Diversity, Equity and Access Framework (IDEA) Framework.

Award for Research Excellence (Mid-Career Researcher)

Please refer to the 'Awards for Excellence Research' section within the Awards Guidelines for specific information about this award type.

The nomination will be judged against the following criteria.

Criterion 1: Research excellence. *

Word count:
Must be no more than 500 words.
Consider the following when preparing your response. • Significance of the research in contributing to new knowledge and / or innovations in the discipline. • Evidence of sustained and excellent research performance, relative to opportunity, particularly in the past five years. Performance should be considered against quality indicators and norms for research performance within a given discipline, in addition to more general measures of competitive research grant or commercial research income, publications and HDR candidate supervisions / completions, or supporting documentation for creative works such as inclusion in selective exhibition, positive critical review, commissioning by significant bodies, etc.

Criterion 2: Contribution to RMIT core values. *

Word count:
Must be no more than 150 words.
Consider the following when preparing your response. Demonstrated leadership behaviour consistent with the RMIT core values, the Indigenous Strategic Commitments reflected in our RMIT Strategy Knowledge with Action, or the Inclusion, Diversity, Equity and Access Framework (IDEA) Framework.

Award for Research Excellence (Early Career Researcher)

Please refer to the 'Awards for Excellence Research' section within the Awards Guidelines for specific information about this award type.

The nomination will be judged against the following criteria.

Criterion 1: Research excellence. *

Word count:
Must be no more than 500 words.
Consider the following when preparing your response. • Significance of the research in contributing to new knowledge and / or innovations in the discipline. • Evidence of sustained and excellent research performance, relative to opportunity, particularly in the past three years. Performance should be

considered against quality indicators and norms for research performance within a given discipline, in addition to more general measures of competitive research grant or commercial research income, publications and HDR candidate supervisions / completions, or supporting documentation for creative works such as inclusion in selective exhibition, positive critical review, commissioning by significant bodies, etc.

Criterion 2: Contribution to RMIT core values. *

Word count:
Must be no more than 150 words.
Demonstrated leadership behaviour consistent with the RMIT core values, the Indigenous Strategic Commitments reflected in our RMIT Strategy Knowledge with Action, or the Inclusion, Diversity, Equity and Access Framework (IDEA) Framework.

Page 3: Statements of Support and Dean / Head of School Endorsement

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Statements of Support - Details and Documentation

Each nomination application must include two signed 'Statements of Support' and an endorsement by the Dean / Head of School.

Please refer to the Award Guidelines for information on the type of support statement(s), person(s) who can provide them, and preferred format.

Please download the Statement of Support template.

Statement of Support #1

Statement of Support #1 - provider details *
○ Individual   ○ Organisation
Organisation Name

Title   First Name   Last Name

Relationship to nominee *
☐ Nominator
☐ External party familiar with the research
☐ Party that has benefited from the research
☐ Nominee's supervisor
☐ Other:

At least 1 choice must be selected.

Please upload your Statement of Support *

Attach a file:

A maximum of 1 file may be attached.

Statement of Support #2

Statement of Support #2 - provider details *
○ Individual   ○ Organisation
Organisation Name

Title   First Name   Last Name

Relationship to Nominee *
☐   Nominator
☐   External party familiar with the research
☐   Party that has benefited from the research
☐   Nominee's Supervisor
☐ Other:

At least 1 choice must be selected.

Please upload the Statement of Support *
Attach a file:

A maximum of 1 file may be attached.

Additional Statement(s) of Support

Please upload any additional relevant Statement(s) of Support which relate to this nomination.

Please upload any additional support materials
Attach a file:

Dean / Head of School Endorsement

Email endorsement from the respective Dean / Head of School or their delegate must be uploaded into the online form before submission.

Dean / Head of School Name *
Title   First Name   Last Name

Please attach the email endorsement *

Attach a file:

A maximum of 1 file may be attached.

Page 4: Nomination Declaration

* indicates a required field

Declarations

Who is submitting this form? *
○   The nominator
○   The nominee

Nominator / Delegate Declaration

Nominator Declaration *
☐   I confirm my support of this nomination form for evaluation by the Research Awards Panel.
☐   I declare that, to the best of my knowledge, the information provided in this form is true and accurate.
☐   I declare that, to the best of my knowledge, that the application and any supporting materials is authentic and derived from the nominee(s) own work.

Nominee / Delegate Declaration

Nominee Declaration *
☐   I understand that I am submitting this nomination form on behalf of the nominator with their agreement.
☐   I declare that the information provided in this application is true, accurate and current and can be used in all official communication and documents.
☐   I certify that the application and any supporting materials is authentic and derived from my / our own work.

Privacy Collection Statement

The Research and Innovation Capability team is collecting the information in this form to record administrative details of the nominee, and for assessment of the Awards by the relevant selection panels and personnel involved in the delivery of this program. If you are a nominee or nominator from the College of Design and Social Context, your details will also be shared with the DSC College Awards team for consideration for the 2024 College Research Awards. If you chose for this application to also apply to the Vice-Chancellor's Leadership Awards, your details will also be shared with the University Recognition & Reward team for consideration of the Vice-Chancellor's Leadership Awards.

For additional details on how the University handles personal data, please visit RMIT University's Privacy webpage and review the Privacy Policy.

Feedback

You are now nearing the end of the application process. Before you review your nomination and click SUBMIT please take a moment to provide some feedback.

How did you find the application process?
○ Very easy
○ Easy
○ Okay
○ Difficult
○ Very difficult

Please feel free to provide us with any comments or improvement suggestions.